

**Regular Board Meeting**  
**Monday, October 25, 2021, 6:00 PM**  
**MINUTES**

**1) Call to Order and Roll Call**

The regular meeting of the Board of Library Trustees of the Lincolnwood Public Library District was called to order by President Doniger at 6:00 PM on October 25, 2021 in the Library at 4000 W. Pratt Ave, Lincolnwood, IL 60712.

Trustees Present: Doniger, Hedstrom, Kapusta, Silber, Sloan, Stavinoga (arrived 6:15), Talaganis  
Trustees Absent: none  
Staff Present: Bonilla, Fardoux, Melone, Renkosiak, Sehgal, Tucci  
Visitors Present: Paul Inserra, Raj Nagaraja

**2) Public Comment**

No public comments.

**3) Consent Agenda**

Trustee Talaganis moved and Trustee Hedstrom seconded to **APPROVE ITEMS ON THE CONSENT AGENDA AS PRESENTED:**

- a. Approve Minutes of September 13, 2021 Special Board Meeting
- b. Approve Minutes of September 27, 2021 Regular Board Meeting
- c. Approve Financial Report and Disbursements for period 9/1/21 - 9/30/21

**Aye:** Doniger, Hedstrom, Kapusta, Silber, Sloan, Talaganis **Nay:** none **Abstain:** none **Absent:** Stavinoga

**4) New Business**

- a. FY21 Audit Presentation and Acceptance

Paul Inserra from ATA Group reviewed the various components of the FY21 audit and responded to questions. The library was issued a clean opinion for the FY21 audit.

Trustee Sloan moved and Trustee Silber seconded to **ACCEPT THE FY21 AUDIT AS PRESENTED.**

**Aye:** Doniger, Hedstrom, Kapusta, Silber, Sloan, Stavinoga, Talaganis **Nay:** none **Abstain:** none **Absent:** none.

- b. Approve Tax Levy Ordinance No. 2021-22/3

Trustee Talaganis moved and Trustee Kapusta seconded to **APPROVE THE 2021 TAX LEVY ORDINANCE NO.2021-22/3**

**Aye:** Doniger, Hedstrom, Kapusta, Silber, Sloan, Stavinoga, Talaganis **Nay:** none **Abstain:** none **Absent:** none.

- c. Approve Certificate of Compliance with TITA FY21-22 Tax Levy

Trustee Silber moved and Trustee Kapusta seconded to **APPROVE THE CERTIFICATION OF COMPLIANCE WITH TITA FY21-22 TAX LEVY.**

**Aye:** Doniger, Hedstrom, Kapusta, Silber, Sloan, Stavinoga, Talaganis **Nay:** none **Abstain:** none **Absent:** none.

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**d. Illinois State Library: Road to Recovery Grant**

Director Tucci reported that the Library has been awarded \$24,000 from the Illinois State Library's Road to Recovery Grant, which will be used to create semi-private study spaces in the Library. Money for this project had been allocated in the Special Reserves budget this year, meaning these additional funds will enhance opportunities to create the best space possible.

**e. Holiday Schedule**

Director Tucci reminded Trustees about the upcoming holiday schedule, which per the General Policy, will result in closure of the Library on the Sunday following Christmas and New Year's Day.

Trustee Talaganis recommended, as a courtesy to staff, that the Library close at 1pm instead of 5pm on the day before Thanksgiving.

The resulting schedule for the upcoming holiday season is:

Wednesday, November 24 - **Close at 1PM**

Thursday & Friday, November 25 & 26 – **Closed for Thanksgiving**

Thursday, December 23 – **Close at 5PM**

Friday, Saturday & Sunday, December 24-26 – **Closed for Christmas**

Thursday, December 30 – **Close at 5PM**

Friday, Saturday & Sunday, December 31-January 2 – **Closed for New Year's**

The Board will decide at the November meeting whether to cancel the Regular Board Meeting scheduled for December 20, 2021.

**f. FY22 Per Capita Grant Application**

Director Tucci will lead a review of the *Serving Our Public 4.0: Standards for Illinois Public Libraries* at the November 22, 2021 Regular Board Meeting when presenting the FY22 grant application for board approval. This year there are no special requirements of Trustees or staff to complete any tasks.

**5) Policy Updates: New and Amended**

**a. Approve new Equity, Diversity and Inclusion Policy**

The Policy Committee met before the Regular Board Meeting and decided to complete their review of the new Equity, Diversity, and Inclusion Policy at a later date, to be presented for approval at the November 22, 2021 Regular Board Meeting.

**b. Approve Amendments to General Policy**

Trustee Talaganis moved to **APPROVE THE GENERAL POLICY AS AMENDED**. Voice vote carried unanimously.

**c. Approve Amendments to Board Bylaws**

The Policy Committee determined that further evaluation and discussion of the Bylaws' amendments was required. The Policy Committee will continue their review of the Bylaws at the next Policy Committee Meeting. Proposed changes will be presented for approval at the November 22, 2021 Regular Board Meeting.

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**6) Reports**

- a. Board President Doniger gave her report to Trustees.
- b. Library Director Tucci reviewed the highlights of her written report and answered questions.
- c. Departmental Statistics for the Month of September 2021 were shared.
- d. President Doniger requested that the paver lot garden project be added to the Board Action Chart.

**7) Schedule of Upcoming Board and Committee Meetings**

The following meetings were scheduled or confirmed:

Policy Committee Meeting: Tuesday, November 9, 2021 4:00 PM

Regular Board Meeting: Monday, November 22, 2021 6:00 PM

**8) Adjournment**

Trustee Sloan moved and Trustee Hedstrom seconded that **THE MEETING BE ADJOURNED AT 7:05 PM**. Voice vote carried.

*Mary Silber*

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Secretary