

BOARD OF TRUSTEES  
LINCOLNWOOD PUBLIC LIBRARY DISTRICT  
4000 W Pratt Ave • Lincolnwood • Illinois 60712

**Regular Board Meeting**  
**Monday, July 27, 2020 6:00 PM**  
**MINUTES**

1. CALL TO ORDER

The regular meeting of the Board of Library Trustees of the Lincolnwood Public Library District was called to order by Vice President Doniger at 6:06 PM on July 27, 2020. The meeting was held via online conference call.

2. ROLL CALL

Trustees Present: Bass, Doniger, Gimbel (7:13), Poulosom, Silber, Talaganis  
Trustees Absent: Stavinoga  
Staff Present: Bonilla, Cordis, Fardoux, Hunt, Lin, Petersen, Renkosiak, Sehgal, Sharma, Tucci  
Visitors Present: None

3. AUDIENCE TO VISITORS

No visitors joined the virtual Board Meeting.

4. CONSENT AGENDA

Trustee Talaganis moved and Trustee Poulosom seconded to **APPROVE ITEMS ON THE CONSENT AGENDA AS PRESENTED:**

- Approve Minutes of June 22, 2020 Regular Board Meeting
- Approve Financial Report and Disbursements for period 6/1/20 - 6/30/20

**Aye:** Bass, Doniger, Poulosom, Silber, Talaganis **Nay:** none **Abstain:** none **Absent:** Gimbel, Stavinoga

5. APPROVE AND ADOPT .02% SPECIAL LEVY FOR BUILDING & MAINTENANCE ORDINANCE NO. 2020-21/1

Trustee Poulosom moved and Trustee Bass seconded to **APPROVE AND ADOPT THE .02% SPECIAL LEVY FOR BUILDING & MAINTENANCE ORDINANCE NO. 2020-21/1**

**Aye:** Bass, Doniger, Poulosom, Silber, Talaganis **Nay:** none **Abstain:** none **Absent:** Gimbel, Stavinoga

6. APPROVE TENTATIVE FY20 BUDGET & APPROPRIATION ORDINANCE NO. 2020-21/2

Trustee Poulosom moved and Trustee Talaganis seconded to **APPROVE THE TENTATIVE FY20 BUDGET & APPROPRIATION ORDINANCE NO. 2020-21/2**

**Aye:** Bass, Doniger, Poulosom, Silber, Talaganis **Nay:** none **Abstain:** none **Absent:** Gimbel, Stavinoga

7. APPROVE NOTICE OF FY20 BUDGET & APPROPRIATION PUBLIC HEARING ON AUGUST 24, 2020

Trustee Bass moved and Trustee Talaganis seconded to **APPROVE THE NOTICE OF FY20 BUDGET & APPROPRIATION PUBLIC HEARING ON AUGUST 24, 2020**

**Aye:** Bass, Doniger, Poulosom, Silber, Talaganis **Nay:** none **Abstain:** none **Absent:** Gimbel, Stavinoga

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8. APPOINT TWO TRUSTEES TO AUDIT FY20 MINUTES

Vice President Doniger appointed Trustees Poulsom and Doniger to conduct the FY20 audit of minutes.

9. REPORTS

Library Director Tucci reviewed the highlights of her written reports and answered questions.

10. NEW BUSINESS/REVIEW EMPLOYEE HANDBOOK DRAFT

Library Director Tucci presented recommendations for changes to the Employee Handbook. Sections with significant changes include:

- Nondiscrimination & Anti-Harassment
- Reasonable Accommodations
- Business Ethics
- Use of Communication Systems
- Use of Social Media
- Safety and Health (including use of all forms of cannabis)
- Staff Parking
- Whistleblower Compliance
- Leaves of Absence
- Staff Development

Trustees discussed the recommended changes and requested several edits:

- Edit wording for gender neutral pronouns
- Be more specific regarding cell phone use when driving

The Board will send their edits/comments to Director Tucci for a final review of the handbook at the August 24, 2020 meeting.

11. SCHEDULE OF UPCOMING BOARD AND COMMITTEE MEETINGS

The following meetings were scheduled or confirmed:

- Budget & Appropriation hearing: Monday August 24, 2020 6:00 PM
- Regular Board Meeting: Monday, August 24, 2020 immediately after the B&A Hearing

12. ADJOURNMENT

Trustee Bass moved and Trustee Poulsom seconded that **THE MEETING BE ADJOURNED AT 7:57 PM.**

**Aye:** Bass, Doniger, Gimbel, Poulsom Silber, Talaganis **Nay:** none **Abstain:** none **Absent:** Stavinoga

  
Secretary