

BOARD OF TRUSTEES  
LINCOLNWOOD PUBLIC LIBRARY DISTRICT  
4000 W Pratt Ave • Lincolnwood • Illinois 60712

**Regular Board Meeting**  
**Monday, July 28, 2025, 6:00 PM**  
**MINUTES**

**1) Call to Order and Roll Call**

The regular meeting of the Board of Library Trustees of the Lincolnwood Public Library District was called to order by President Doniger at 6:01 PM on July 28, 2025 in the Library at 4000 W. Pratt Ave, Lincolnwood, IL 60712.

Trustees Present: Doniger, Hedstrom, Kapusta, Silber, Silver, Sloan, Talaganis  
Trustees Absent: None  
Staff Present: Haugan, Horvath, Lempke, Mitchell-Mace, Sehgal, Tomzik  
Visitors Present: John Shales

**2) Public Comment**

There were no public comments.

**3) Consent Agenda**

Trustee Kapusta moved and Trustee Silver seconded to **APPROVE ITEMS ON THE CONSENT AGENDA AS PRESENTED:**

- a. Approve minutes of the June 16, 2025 Special Board Meeting
- b. Approve minutes of the June 23, 2025 Special Board Meeting
- c. Approve minutes of the June 23, 2025 Regular Board Meeting
- d. Approve Financial Report and Disbursements for period 6/1/25-6/30/25
- e. Approve updated Electronic Vendor List

**Aye:** Doniger, Hedstrom, Kapusta, Silber, Silver, Sloan, Talaganis **Nay:** None **Abstain:** None **Absent:** None

**4) Approve Recommended Bids From Integral Flooring Systems For \$15,000, Ostrander Construction Inc for \$71,290, and Ascend Electric Inc for \$37,409 for The Interior Construction Project**

John Shales of Shales McNutt answered questions from the trustees regarding the upcoming construction projects. These questions included inquiries about project management, the start time, lighting, and costs associated with the projects. Trustee Silber moved and Trustee Silver seconded to **APPROVE RECOMMENDED BIDS FROM INTEGRAL FLOORING SYSTEMS FOR \$15,000, OSTRANDER CONSTRUCTION INC FOR \$71,290, AND ASCEND ELECTRIC INC FOR \$37,409 FOR THE INTERIOR CONSTRUCTION PROJECT.**

**Aye:** Doniger, Hedstrom, Kapusta, Silber, Silver, Sloan, Talaganis **Nay:** None **Abstain:** None **Absent:** None

**5) Approve the Overall Budget Submitted by Shales McNutt for the Interior Construction Project Totaling \$215,755**  
Trustee Silber moved and Trustee Talaganis seconded to **APPROVE THE OVERALL BUDGET SUBMITTED BY SHALES MCNUTT FOR THE INTERIOR CONSTRUCTION PROJECT TOTALING \$215,755.**

**Aye:** Doniger, Hedstrom, Kapusta, Silber, Silver, Sloan, Talaganis **Nay:** None **Abstain:** None **Absent:** None

**6) Approve and Adopt .02% Special Levy for Building & Maintenance Ordinance No. 2025-26/1**

Trustee Sloan moved and Trustee Silber seconded to **APPROVE AND ADOPT .02% SPECIAL LEVY FOR BUILDING & MAINTENANCE ORDINANCE NO. 2025-26/1.**

**Aye:** Doniger, Hedstrom, Kapusta, Silber, Silver, Sloan, Talaganis **Nay:** None **Abstain:** None **Absent:** None

BOARD OF TRUSTEES  
LINCOLNWOOD PUBLIC LIBRARY DISTRICT  
4000 W Pratt Ave • Lincolnwood • Illinois 60712

**7) Approve Tentative FY25 Budget & Appropriation Ordinance No. 2025-26/2**

Trustee Silver moved and Trustee Kapusta seconded to **APPROVE TENTATIVE FY25 BUDGET & APPROPRIATION ORDINANCE NO. 2025-26/2.**

**Aye:** Doniger, Hedstrom, Kapusta, Silber, Silver, Sloan, Talaganis **Nay:** None **Abstain:** None **Absent:** None

**8) Appoint Two Trustees to Audit FY25 Minutes**

Trustee Silber and Trustee Doniger were appointed to audit the FY24 minutes.

**9) Presentation by Kelly Horvath, Head of Marketing & Communication**

Kelly Horvath, Head of Marketing & Communication gave a presentation to the trustees. She highlighted the many facets of her job and walked the trustees through the process of creating the newsletter. She also showed how she uses a variety of different social media platforms to connect the Library to the community. At the end of the presentation, she answered questions.

**10) Reports**

- a. President Doniger mentioned that she was very happy with the level of communication between the Library and the Village of Lincolnwood. She also mentioned how much she enjoyed the Summer Reading Kickoff Party. Finally, she gave everyone a reminder that National Night Out was coming up.
- b. Library Director Lempke mentioned that ACH payments to Baker and Taylor were not working correctly and therefore all invoices had to be paid by check.
- c. Departmental Statistics for the month of June 2025 were presented.

**11) Schedule of Upcoming Board and Committee Meetings**

The following meetings were scheduled or confirmed:

- Special Board Meeting for Personnel Monday, August 25, 2025 5:00 PM
- Budget Hearing: Monday, August 25, 2025 6:00 PM
- Regular Board Meeting: Monday, August 25, 2025 following the budget hearing
- Regular Board Meeting: Monday, September 29, 2025 (moved one week later for holiday)

**12) Adjournment**

Trustee Silver moved and Trustee Hedstrom seconded that **THE MEETING BE ADJOURNED AT 7:05 PM.**  
Voice vote carried.

  
Secretary