Account	Library Fund	Reve	nue FY21	Bude	eted FY20
Tax Reven		\$	2,422,470		2,318,804
	Tax Revenue - Cook Current (Jul-Dec)	\$	1,076,846		1,045,854
	Tax Revenue - Cook Advance (Jan-Jun)	<u> </u>	1,345,624		1,272,950
Interest Re		\$	23,100		22,100
	Interest Allocated	\$	23,000	\$	22,000
11-33110	Interest - Tax Revenue	\$	100	\$	100
Other Rev	enue	\$	28,050	\$	27,700
11-35100		\$	-	\$	2,500
	Lost and Paid	\$	1,000	\$	1,000
	Copier and Printer Income	\$	5,000	\$	6,000
	Sale Cost Recovery (bags, sweatshirts, drives, headphones)	\$	300	\$	300
11-36050		\$	500	\$	500
	Sale of Furniture, Shelving, Etc.	\$	100		100
	Per Capita Grant	\$	15,750	-	15,700
	Other Grants	\$	5,000		1,500
	Miscellaneous Income	 \$	400	\$	1,500
11-22010	IVIISCEIIdHEOUS IIICOIHE	7	400	۶	100
	TOTAL REVENUES	\$	2,473,620	\$	2,368,604
			_,-r, J,U2U	7	_,500,004
Account	Library Fund	Expe	nses FY21	Budg	eted FY20
	aterials, Resources, Services & Programs	\$	357,960	\$	356,350
	Books - Adult	\$	66,300	\$	68,300
	Circulating books	\$	57,800	\$	57,800
	Kindle ebooks	\$	2,000	\$	3,000
	Book club books	\$	2,000	\$	3,000
	Professional collection	\$	500	\$	500
	Processing fees @ 7% of print	\$	4,000	\$	4,000
11-46003	Books - Youth & Teen	\$	31,400	\$	30,900
	Toddler books	\$	1,000	\$	600
	I Can Read books	\$	1,700	\$	2,100
	Picture books	\$	4,500	\$	4,500
	Graphic novels & manga	\$	2,900	\$	2,500
	J fiction	\$	4,500	\$	4,900
	J non-fiction	\$	9,000	\$	9,000
	Teen fiction	\$	5,000	\$	4,500
	Teen non-fiction	\$	800	\$	800
	Processing fees @ 7% of print	\$	2,000	\$	2,000
11-46011	Audio Visual Materials - Adult	\$	49,200	\$	51,200
	DVD	\$	28,000	\$	29,000
	Videogames	\$	6,000	\$	6,000
	CD/MP3 books	\$	8,000	\$	9,000
	Music CD	\$	1,500	\$	1,500
	Processing fees @ 10%	\$	5,700	\$	5,700
11-46013	Audio Visual Materials - Youth & Teen	\$	12,200	\$	12,200
	J DVD	\$	7,000	\$	7,000
	Kits (literacy, STEM, etc.)	\$	1,500	\$	1,500
	Teen CD books	\$	1,000	\$	1,000
	J CD Books	\$	1,500	\$	1,500
	J Music CD	\$	200	\$	200
	Processing fees @ 10% of print	\$	1,000	\$	1,000
11-46050	Computerized Information Resources	\$	99,130	\$	90,650
	Ancestry.com	\$	1,785	\$	1,700
				· · ·	

Account Library Fund	Expens	es FY21	Budget	ed FY20
Chicago Tribune Historical	\$	2,800	\$	2,700
Consumer Reports	\$	1,620	\$	1,500
CreativeBug	\$	900	\$	900
Database A to Z	\$	2,165	\$	2,100
Encyclopedia Britannica	\$	600	\$	600
Flipster	\$	8,250	\$	8,000
Heritage Quest	\$	1,100	\$	1,050
Hoopla	\$	11,000	\$	11,500
Капору	\$	1,500	\$	1,500
Lynda.com (5 concurrent users)	\$	2,500	\$	2,600
MorningStar	\$	2,165	\$	2,100
MyMediaMall (Libraries First/Overdrive)	\$	3,300	\$	4,000
New York Times	\$	1,260	\$	1,200
Press Reader (Newspaper Direct)	\$	6,750	\$	6,300
Overdrive Advantage	\$	45,000	\$	40,000
Pronounciator	\$	925	\$	900
Tumblebooks	\$	1,030	\$	1,000
Tutor.com	\$	3,480	<i>T</i>	-
Contingency	\$	1,000	\$	1,000
11-46051 Shared Database Resources (CCS)	\$	57,130	\$	60,100
11-46060 Periodicals	\$	7,200	\$	6,600
Revistis (print magazines, newspapers)	\$	7,200	\$	6,500
Lincolnwood Review (Pioneer Press)	\$	200	\$	100
11-46071 Library Programs - Adult	\$	13,600	\$	14,600
Performers	\$	11,000	\$	12,000
Supplies	\$	1,100	\$	1,100
Movie/music licenses	\$	1,500	\$	1,500
11-46073 Library Programs - Youth & Teen	\$	14,500	\$	14,500
Performers	\$	10,000	\$	10,000
Supplies	\$	4,500	\$	4,500
11-46075 Reading Programs	\$	7,000	Ś	7,000
Prizes	\$	2,500	\$	2,000
Events	\$	2,000	\$	2,000
T-shirts	\$	2,500	\$	3,000
11-46099 Miscellaneous Services (Museum Access Program)	Ś	300		300
(- F		т	
Supplies	\$	42,370	\$	40,420
11-46100 Supplies - General	\$	7,650	\$	6,900
Office supplies	\$	5,450	\$	5,200
Kitchen & coffee supplies	\$	1,200	\$	1,200
Fish supplies	\$	1,000	\$	500
11-46110 Supplies - Library Operations	\$	19,820	\$	18,620
Access Services	\$	6,560	\$	5,960
Video cases	\$	3,960	\$	3,600
Video sleeves	\$	1,100	\$	1,000
Disc pouches	\$	400	\$	360
Other processing supplies	\$	1,100	\$	1,000
Information Services	\$	1,000	\$	1,000
Youth & Teen Services	\$	2,700	\$	2,700
Marketing	\$	3,000	\$	3,000
11-46120 Supplies - Printers & Copiers	\$	13,400	\$	13,400
Printer paper, including Marketing	\$	2,000	\$	2,000
Receipt rolls	\$	400	\$	400
Toner cartridges	\$	11,000	\$	11,000
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Account Library Fund	Expenses FY21		Budgeted FY20		
11-46140 Supplies - Miscellaneous (including hospitality)	\$	1,000	\$	1,000	
11-46155 Supplies - Cost Recovery	\$	500	\$	500	
USB drives, headphones, discs, external storage (DML)	\$	500	\$	500	
OSB utives, fleuupilofies, uiscs, external storage (DiviL)	7	300	ڔ	300	
Contractual & Other Outside Services	\$	47,840	\$	52,700	
11-46250 Accounting Services (Lauterbach & Amen)	\$	15,100	\$	16,000	
11-46260 Human Resources Services (inc. HR Source membership)	\$	5,000	\$	10,000	
11-46310 Legal Services	\$	9,800	\$	9,800	
Attorney fees	_ _ \$	6,000	\$	6,000	
Niles Township Tax Appeal Cooperative	` ``\$	3,000	\$	3,000	
Bond disclosure services (Ehlers)	\$	800	\$	800	
11-46315 Pension Consultants (Alliance)	\$	1,500	\$	1,500	
11-46320 Payroll Services (Paylocity)	<u>י</u> י	6,000	\$	6,000	
11-46350 Promotional items (bags, umbrellas, branded items)	\$ ☐ ċ	5,000	\$		
11-46360 Cataloging Services (OCLC)	\$		-	4,000	
11-40300 Cataloging Services (OCLC)	Ş	5,440	\$	5,400	
Miscellaneous Operating Expenses	\$	164 600	ċ	164 750	
11-46400 Insurance Building Contents		164,600 5,400		164,750	
	- \$ - c	•	\$ \$	5,400	
11-46410 Telephone Expenses	\$ 7 c		\$	5,300	
11-46420 Postage & Delivery Expenses	\$	6,700		6,150	
Bulk mailing permits (outgoing & return)	\$	450	\$	450	
Postage for meter	\$	1,850	\$	1,500	
Meter rental	\$	700	\$	700	
Marketing mailings postage, including newsletter	\$	3,500	\$	3,200	
Other (UPS, FedEx, etc.)	\$	200	\$	200	
11-46430 Utilities	\$	66,000	\$	69,000	
Electricity	\$	53,000	\$	56,000	
Water	\$	6,000	\$	6,000	
Gas	\$	2,000	\$	2,000	
Contingency	\$	5,000	\$	5,000	
11-46440 Computer Support & Maintenance	\$	80,900	\$	78,900	
Antivirus	\$	1,500	\$	1,500	
IT Service Provider (CVI, including spam filter)	\$	58,500	\$	57,000	
Domain Servier Support	\$	500	\$	500	
Website hosting	\$	2,000	\$	1,000	
Network server support	\$	1,200	\$	1,200	
Event calendar, broadcasting, mobile app (Communico)	\$	7,700	\$	7,700	
eNewsletter (Mailchimp)	\$	600	\$	600	
Domain name registration (next due FY21)	\$	200	\$		
Internet (Comcast, RCN)	\$	6,700	\$	6,700	
Miscellaneous (Later, Omeka, Freepic, Beanstack, SurveyMonkey,					
Amazon Music, Canva)	\$	2,000	\$	2,000	
	1.				
<u>Training, Development, & Recruitment</u>	\$	33,850	\$	44,550	
11-46501 Staff Development	\$	28,100	\$	28,700	
Professional memberships	\$	2,400	\$	2,400	
Local training, classes, conferences, meetings	\$	5,500	\$	5,500	
Out of town conference	\$	5,000	\$	10,000	
Tuition reimbursement	\$	7,200	\$	2,800	
Staff Development Days	\$	5,000	\$	5,000	
Staff appreciation	\$	3,000	\$	3,000	
11-46550 Personnel Recruitment (background checks; ad postings)	\$	750	\$	750	
11-46590 Trustee Development	\$	5,000	\$	15,100	
ILA memberships	\$	500	\$	500	

Account	Library Fund	Expen	ses FY21	Budgeted FY20	
	Training, conferences, retreat	\$	3,000	\$	13,000
	Board meeting hospitality	\$	1,500	\$	1,600
	J , ,	•	,	•	
Marketing	& Community Relations	\$	36,200	\$	30,100
	Advertising & Legal Notices	\$	2,200	\$	2,200
	Legal notices	\$	1,000	\$	1,000
	Ads (newspaper, Facebook, community directory)	\$	1,200	\$	1,200
11-46630	Newsletter	\$	24,000	\$	17,900
	Printing & distribution	\$	24,000	\$	17,900
11-46640	Outside Printing (excluding newsletter)	\$	4,200	\$	4,200
	Library cards	\$	1,200	\$	1,200
	Library card welcome packets	\$	1,800	\$	1,800
	Marketing campaigns	\$	1,200	\$	1,200
11-46650	Special Events	\$	4,000	\$	4,000
11-46660	Community Partnership Expenses	\$	1,800	\$	1,800
	Organizational memberships (ALA, ILA, LACONI)	\$	800	\$	800
	Chamber of Commerce, etc.	\$	1,000	\$	1,000
			· · · · · · · · · · · · · · · · · · ·		<u> </u>
Salaries ar	nd Benefits	\$	1,358,852	\$	1,340,000
	Staff Salaries (including merit increases @ 2.5% average & salaray adju		1,158,000	\$	1,140,000
	Retirement Plan Contributions (Schwab)	\$	90,000	\$	85,000
	Group Insurance Expenses (WIN)	\$	119,000	\$	115,000
	Payroll Dependent Insurance	\$	(8,148)		
	,				
Capital Eq	uipment Lease & Purchase	\$	49,700	\$	49,600
	Copier Equipment Lease Expenses	\$	12,700	\$	12,700
	Copier lease and usage	\$	6,700	\$	6,700
	TBS license & support (coin towers, scanner, fax, CC, fees)	\$	6,000	\$	6,000
11-47210	Equipment Lease - Other (coffee machines)	\$	2,400	\$	2,400
	Office-AV Equipment & Shelving Purchases (display tables)	\$	5,000	\$	5,000
	Computer Equipment & Technology Project Purchases	\$	29,600	\$	29,500
	Software	\$	11,000	\$	10,900
	Intranet	\$	2,100	\$	2,100
	Adobe Creative Cloud (staff + DML)	\$	4,000	\$	4,000
	LoJack GPS services	\$	400	\$	400
	SSL exchange certificate	\$	200	\$	200
	Media lab software	\$	1,100	\$	1,100
	Edelweiss/Collection HQ	\$	1,200	\$	1,100
	Baker & Taylor Title Source Silver + GRID	\$	2,000	\$	2,000
	Hardware	\$	6,600	\$	6,600
	Printers	, \$	1,100	, \$	1,100
	Firewall support (annual)	\$	2,400	\$	2,400
	Media lab hardware	\$	1,100	\$	1,100
	Miscellaneous hardware	\$	2,000	\$	2,000
	Peripherals/Devices	\$	5,000	\$	5,000
	Circulating devices (Kindles, Rokus + Hulu + Netflix (\$1160),	7	2,000	7	
	hotspots (\$1080), VR headsets, GoPro)	\$	5,000	\$	5,000
	Contingency	\$	7,000	\$	7,000
	3 /	7	.,500	7	.,500
Other Exp	enses	\$	1,700	\$	1,700
	Miscellaneous Fees & Expenses	\$	1,700	\$	1,700
, -00	Shipping fees	\$	200	\$	200
	Reimburse other libraries	\$	300	\$	300
	Card swipe fee (Comprise)	\$	500	\$	500
	cara swipe jee (comprise)	ہ	300	٦	500

Account	Library Fund	Ехре	nses FY21	Budg	geted FY20
	Annual shredding	\$	200	\$	200
	Amazon Prime & Costco memberships	\$	500	\$	500
	TOTAL EXPENSES	\$	2,093,072	-	2,080,170
	Excess (Deficiency) of Revenues	\$	380,548	\$	288,434
Debt Serv	 ice	\$	216,300	\$	214,550
	Bond Principal	\$	165,000	\$	160,000
	Bond Interest	\$	50,950	\$	54,200
11-79600	Bond Admin Fees	\$	350	\$	350
	TOTAL EXPENSES + DEBT SERVICE	\$	2,309,372	\$	2,294,720
	Excess (Deficiency) of Revenue vs. Expense + Debt Service	\$	164,248	\$	73,884
	Library Fund balance as of 6/30/20	\$	1,987,754		
11-71502	Budgeted transfer to Special Reserve Fund	\$	150,000	\$	100,000

Account	Special Reserve Fund	Revei	Revenue FY21		geted FY20	
71-36050	Gift Revenue	\$	-	\$	-	
71-xxxxx	Transfer from Library Fund	\$	100,000	\$	100,000	
	TOTAL REVENUES	\$	100,000	\$	100,000	
Account	Special Reserve Fund	Exper	nses FY21	Budg	geted FY20	,
71-71500	Special Reserve Expenses-Facility Projects	\$	74,580	\$	378,582	
	Paver Lot & Asphalt Repair	\$	30,000	\$	20,000	
	Public computers + laptops	\$	-	\$	37,000	
	Expand security camera system	\$	13,000	\$	6,000	
	Top-of-rack network switch	\$	4,300	\$	4,300	
	Replace clerestory windows			\$	253,482	
	Patch concrete pillars	\$	-	\$	5,200	
	Replace staff computers	\$	-	\$	50,000	
	Replace people counter	\$	-	\$	2,600	
	Replace Server	\$	10,000			
	Replace backup controller	\$	3,240			
	Replace wireless access controller and points	\$	6,480			
	Upgrade DML	\$	7,560			
	Excess (Deficiency) of Revenue vs. Expenses	\$	25,420	\$	(278,582)	
	Special Reserve Fund Balance as of 6/30/20	\$	332,612			

Account	Building & Maintenance Fund	Reven	ue FY21	Budge	eted FY20	
Tax Reven		\$	125,484	\$	103,531	
	Tax Revenue - Cook Current (Jul-Dec)	\$	55,762	\$	54,563	
	Tax Revenue - Cook Advance (Jan-Jun)	\$	69,722	\$	66,410	
	, , , , , , , , , , , , , , , , , , , ,	,	,			
Interest Re	evenue	\$	2,600	Ś	2,600	
	Interest Allocated		2,500	\$	2,500	
	Interest - Tax Revenue		100	\$	100	
	TOTAL REVENUES	\$	128,084	\$	105,631	
		T		7		
Account	Building & Maintenance Fund	Expen	ses FY21	Budge	eted FY20	
	laintenance	\$	123,000	\$	120,900	
	Custodial Services	\$	45,100	\$	45,100	
	Cleaning service	\$	31,000	\$	31,000	
	Carpet cleaning	\$	3,200	\$	3,200	
	Rug rental	\$	2,000	\$	2,000	
	Clerestory window washing	\$	3,000	\$	3,000	
	Furniture cleaning	\$	3,000	\$	3,000	
	Bathroom deep clean	\$	1,000	\$	1,000	
	Shelf cleaning	\$	1,900	\$	1,900	
20-27010	Maintenance - Custodial Supplies	\$	13,000	\$	10,300	
00 07010	First aid kits and AED	\$	1,000	\$	1,000	
	Toilet paper/paper towels	\$	2,000	\$	2,000	
	Tissues/hand sanitizer/wipes/masks/gloves	\$	3,500	\$	800	
	General custodial supplies	\$	6,500	\$	6,500	
00 0702E	Building & Building Equipment Maintenance	\$	16,900	\$	17,500	
80-87023	Pest control	\$	900	\$	900	
	HVAC maintenance	\$	6,000	\$	6,000	
	Sewer rodding	\$	600	\$	600	
	Fire extinguisher inspection/replacement	\$	400	\$	400	
	Alarm service and maintenance (security + fire)		2,500			
	Phone system updates	\$ \$	1,000	\$ \$	2,500 1,600	
	Sprinkler and backflow system testing (every 5 years	۶	1,000	Ş	1,600	
	obstruction check, \$700 , next FY2)	م ا	900	\$	900	
		\$	800		3 700	
	Roof maintenance Movable walls maintenance	\$	2,700	\$	2,700	
		\$	700	\$	700	
	Sliding door maintenance (front entrance)	\$	700	\$ \$	700	
00 07020	Fireplace maintenance	\$	600		600	
80-87030	Grounds Maintenance	\$	23,000	\$	23,000	
	Snow removal + salting	\$	10,000	\$	10,000	
	Irrigation maintenance & projects	\$	1,500	\$	1,500	
	Regular grounds maintenance	\$	7,500	\$	7,000	
	Special gardening/planting projects	\$	2,000	\$	2,000	
00.07007	Parking lot sealing/striping/paver stone maintenance	\$	2,000	\$	3,000	
80-8/200	Repairs and Improvements	\$	22,500	\$	22,500	
	General repairs	\$	17,500	\$	17,500	
00.0====	Operations projects	\$	5,000	\$	5,000	
80-87299	Contingencies	\$	2,500	\$	2,500	
			45-			
	TOTAL EXPENSES	\$	123,000	\$	120,900	
	Excess [Deficiency] of Revenues vs. Expenditures	\$	5,084	\$	(15,269)	
	Building & Maintenance Fund balance as of 6/30/20	\$	124,028			

Account	FICA Fund	Reven	ue FY21	Budgeted FY20		
Tax Reven	ue	\$	94,243	\$	103,531	
11-30010	Tax Revenue - Cook Current (Jul-Dec)	\$	41,880	\$	41,468	
11-30210	Tax Revenue - Cook Advance (Jan-Jun)	\$	52,363	\$	50,472	
Interest Re	<u>evenue</u>	\$	1,200	\$	1,000	
11-33000	Interest Allocated	\$	1,200	\$	1,200	
11-33110	Interest - Tax Revenue	\$	-			
	TOTAL DEVELOPE	•	07.440		404 504	
	TOTAL REVENUES	\$	95,443	\$	104,531	
Account	FICA Fund	Expenses FY21		Budgeted FY20		
FICA Expe		\$	95,260	\$	93,765	
	FICA expenses	\$	95,090	\$	6,503	
	Salaries	\$	1,158,000	\$	1,140,000	
	Retirement plan contribution	\$	90,000	\$	85,000	
	Estimated Section 125 deferrals/deductions	\$	(5,000)	\$	(5,000)	
	FICA wages (*.0765 to get to FICA expenses)	\$	1,243,000	\$	1,220,000	
	Excess [Deficiency] of Revenues vs. Expenditures	\$	183	\$	10,766	
	FICA Fund balance as of 6/30/20	\$	61,510			

Account	Insurance Fund	Revenue FY21		Budge	eted FY20
Tax Reven	<u>ue</u>	\$	7,854	\$	14,517
11-30010	Tax Revenue - Cook Current (Jul-Dec)	\$	3,490	\$	6,548
11-30210	Tax Revenue - Cook Advance (Jan-Jun)	\$	4,364	\$	7,969
Interest Re	evenue	\$	500	\$	500
11-33000	Interest Allocated	\$	500	\$	500
11-33110	Interest - Tax Revenue	\$	-	\$	-
	TOTAL REVENUES	\$	8,354	\$	19,234
	Insurance Fund		nses FY21		eted FY20
	surance Expenses	\$	19,700	\$	19,700
95-95500	Liability Insurance Expenses	\$	19,700	\$	19,700
	Package (including Director & Officers)	\$	8,300	\$	8,300
	Workers' Comp	\$	3,300	\$	3,300
	Umbrella	\$	3,400	\$	3,400
	Crime/Bond	\$	1,700	\$	1,700
	Unemployment (LIMRICC UCGA)	\$	3,000	\$	3,000
	Builders Risk	\$	-	\$	-
	Excess [Deficiency] of Revenues vs. Expenditures	\$	(11,346)	\$	(466)
	Insurance Fund balance as of 6/30/20	\$	22,880		

Account Audit Fund		Revenu	Revenue FY21		ted FY20	
Tax Reven	iu <u>e</u>	\$	8,836	\$	11,832	
11-30010	Tax Revenue - Cook Current (Jul-Dec)	\$	3,926	\$	3,929	
11-30210	Tax Revenue - Cook Advance (Jan-Jun)	\$	4,909	\$	4,782	
Interest R	evenue	\$	400	\$	500	
11-33000	Interest Allocated	\$	400	\$	400	
11-33110	Interest - Tax Revenue	\$	-	\$	-	
	TOTAL REVENUES	\$	9,236	\$	12,332	
Account	Audit Fund	Expens	es FY20	Budge	ted FY20	
Audit Exp	<u>enses</u>	\$	9,600	\$	9,600	
96-96500	Audit	\$	9,600	\$	9,600	
	Excess [Deficiency] of Revenues vs. Expenditures	\$	(364)	\$	2,732	
	Audit Fund balance as of 6/30/20	\$	5,560			