

THE BOARD OF LIBRARY TRUSTEES OF THE
LINCOLNWOOD PUBLIC LIBRARY DISTRICT
LINCOLNWOOD, ILLINOIS

Regular Board Meeting

June 22, 2010

7:30 p.m.

CALL TO ORDER

The regular meeting of the Board of Library Trustees of the Lincolnwood Public Library District was called to order by President Beard at 7:35 p.m. on June 22, 2010, in the Library's Board/Conference Room. President Beard appointed Trustee Bartlett to serve as Secretary Pro Tempore.

ROLL CALL

Trustees Present: Beard, Bartlett, Berger, Fields, Gimbel, and Klatzco.

Trustees Absent: Martel.

Staff Present: *Library Director Jack Hurwitz; Head of Community Relations & Administrative Services/Co-Assistant Library Director Julie Anne Nitz-Weiss; Head of Adult Services/Co-Assistant Library Director Gail Inman; Head of Youth and Teen Services Sharon Levine; Head of Technical Services Shao-Chen Lin; Adult Services Librarian Barbara Friedman; and Youth and Teen Services Librarian Caroline LaCour.*

Visitors Present: None.

AGENDA REVISION

At the suggestion of Library Director Hurwitz and President Beard, and ON A MOTION BY TRUSTEE BARTLETT AND SECONDED BY TRUSTEE FIELDS, THE BOARD VOTED UNANIMOUSLY TO MOVE THE FOLLOWING AGENDA ITEM FROM "OTHER BUSINESS" UP TO THE "LIBRARY DIRECTOR'S REPORT:" THIS MONTH'S "CONTINUING REVIEW OF **SERVING OUR PUBLIC: STANDARDS FOR ILLINOIS PUBLIC LIBRARIES**". (This was done to take advantage of the staff members who were present to help provide components of the "Library Director's Report." It was felt that their participation during the review of *Serving Our Public* would be especially helpful given what chapters were to be discussed, namely *Collection Management* and *Public Service: Reference and Reader's Advisory Services*.)

CONSENT AGENDA

ON A MOTION BY TRUSTEE FIELDS AND SECONDED BY TRUSTEE BERGER, AND WITH ALL SIX TRUSTEES PRESENT VOTING "YES" WHEN THE ROLL WAS CALLED, THE ITEMS ON THE CONSENT AGENDA WERE APPROVED AS FOLLOWS:

- Approve **Minutes** of May 20, 2010 regular Board meeting as presented.
- Approve **Financial Report** for period ending 5/31/10 as presented.
- Approve **Disbursements** for the period 5/1/10 through 5/31/10 as presented.
- Receive **Reports of Standing Committees**.

LIBRARY DIRECTOR'S REPORT

Library Director's Report. *Library Director Hurwitz* referred the Board to his own and the other reports included in sections "D" and "DD" of the Board meeting information packet. In the interest of time, he did not elaborate upon items already covered in those reports and/or included elsewhere on the meeting agenda. In closing, he gave the floor successively to *Head of Youth and Teen Services Sharon Levine* and *Head of Technical Services Shao-Chen Lin*, who presented the highlights of, and responded to questions about, their respective written quarterly reports. The individuals who attended the Public Library Association Conference last March on behalf of the library (*Adult Services Librarian Friedman, Youth and Teen Services Librarian*

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LaCour, *Head of Technical Services* Lin, and Trustee Klatzco) provided brief verbal reports about their respective experiences and impressions.

Continuing Review of *Serving Our Public: Standards for Illinois Public Libraries*. [Chapter 7, “*Collection Management*,” and Chapter 8, “*Public Service: Reference and Reader’s Advisory Services*”] In order to provide better context for this year’s review of these chapters, *Library Director* Hurwitz and President Beard asked *Head of Adult Services/Co-Assistant Library Director* Inman and *Head of Youth and Teen Services* Levine to explain (1) how resources are selected in their respective departments, (2) how reference and reader’s advisory services are provided in each department, and (3) how budgetary constraints at the North Suburban Library System, especially the now-precarious status of inter-library van delivery, will impact our resource selection and collection development activities as well as our service to patrons. Subsequent discussion, in which all staff present at the meeting participated, highlighted trends in usage and notable developments during the past year.

The review *per se* of the standards in these two chapters of *Serving our Public* yielded the following point: We continue to be in a very strong position regarding the “Standards” as well as the “Checklists” contained in both chapters.

Chapter 9 (“Programming”) of *Serving Our Public* will be reviewed at the July Board meeting.

Ms. Levine, Ms. Lin, Ms. Friedman, and Ms. LaCour then excused themselves from the meeting.

REPORT FROM THE FRIENDS OF THE LIBRARY REPRESENTATIVE

Trustee Fields reported for the Friends. The Friends’ summer book sale started last Saturday (June 19) and will continue through next Saturday (June 26). The Friends’ Board will meet later in the week, i.e., on June 24.

CORRESPONDENCE AND COMMUNICATIONS

The single item of correspondence in this month’s information packet was sent by the Village of Lincolnwood on May 24. It announced the scheduling a “public workshop” on June 21 (i.e., the day before tonight’s Library Board meeting) to discuss a possible new Tax Increment Financing (TIF) District at the corner of Touhy and Lincoln avenues, and it invited Library Director Hurwitz (and presumably other library representatives) to attend. Trustee Berger, who participated in the “workshop,” and Trustee Klatzco and *Library Director* Hurwitz who were in the audience, shared their impressions about the session with the Board.

AUDIENCE TO VISITORS

There were no visitors at the meeting.

UNFINISHED BUSINESS

Library Investments. *Library Director* Hurwitz reported. As indicated in the draft minutes of the June 15, 2010 joint meeting of the *Finance & Facilities* and the *Staffing & Personnel* committees (copies of which were included in the Board meeting information packet), *Finance & Facilities* decided to invest \$500,000, in five “laddered” certificates of deposit (CDs) of \$100,000 each, through the CDARS (Certificate of Deposit Account Registry Service) program using the Cole Taylor Bank as the agent. It was subsequently determined that two of the desired maturity terms (39 weeks and 65 weeks) were not available. Instead, three CDs were purchased, each in the amount of \$165,000, with maturity terms of 13, 26, and 52 weeks respectively.

NSLS Situation: Update. *Library Director* Hurwitz distributed two items that updated the status of NSLS and other Illinois Library Systems. Other Systems have either already started to implement severe budget and service cuts, or are planning to do so in the near future. Steps have been initiated that will inevitably lead to merged System entities. It now appears that the recent payments that we and other public libraries have made in order to support NSLS interlibrary delivery service might well serve extend this service somewhat beyond the three month period that was initially estimated.

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Other Unfinished Business. *Library Director Hurwitz* reported that the library recently received the final settlement payout of \$1,520.51 from the now-defunct Library Community Foundation.

NEW BUSINESS

Ordinance Amending Budget and Appropriation Ordinance. ON A MOTION BY TRUSTEE KLATZCO AND SECONDED BY TRUSTEE FIELDS, AND WITH ALL SIX TRUSTEES PRESENT VOTING “YES” WHEN THE ROLL WAS CALLED, THE BOARD APPROVED AND ADOPTED AN ***ORDINANCE (NO. 2009-10/6) AMENDING THE BUDGET AND APPROPRIATION ORDINANCE FOR THE FISCAL YEAR 2009-2010*** AS PRESENTED. [Although not appended to these minutes, this Ordinance is posted in the Library and available for public inspection.]

Ordinance Setting the Schedule of Regular Meetings of the Board of Trustees. ON A MOTION BY TRUSTEE KLATZCO AND SECONDED BY TRUSTEE BARTLETT, AND WITH ALL SIX TRUSTEES PRESENT VOTING “YES” WHEN THE ROLL WAS CALLED, THE BOARD APPROVED AND ADOPTED AN ***ORDINANCE (NO. 2009-10/7) SETTING THE SCHEDULE OF REGULAR MEETINGS OF THE BOARD OF LIBRARY TRUSTEES FOR THE FISCAL YEAR COMMENCING JULY 1, 2010 AND ENDING JUNE 30, 2011*** AS PRESENTED. [Although not appended to these minutes, this Ordinance is posted in the Library and available for public inspection.]

Ordinance Providing for Prevailing Rate of Wages. ON A MOTION BY TRUSTEE GIMBEL AND SECONDED BY TRUSTEE FIELDS, AND WITH ALL SIX TRUSTEES PRESENT VOTING “YES” WHEN THE ROLL WAS CALLED, THE BOARD APPROVED AND ADOPTED AN ***ORDINANCE (NO. 2009-10/8) PROVIDING FOR THE PAYMENT OF—AND ASCERTAINING THE PREVAILING RATE OF WAGES FOR—LABORERS, MECHANICS, AND OTHER WORKERS EMPLOYED IN PERFORMING CONSTRUCTION OF PUBLIC WORKS*** AS PRESENTED. [Although not appended to these minutes, this Ordinance is posted in the library and available for public inspection. As required, Notice of it has also been published in the local newspaper.]

FY2010-2011 Working Budget. ON A MOTION BY TRUSTEE BERGER AND SECONDED BY TRUSTEE KLATZCO, AND WITH ALL SIX TRUSTEES PRESENT VOTING “YES” WHEN THE ROLL WAS CALLED, THE BOARD VOTED TO APPROVE THE WORKING BUDGET FOR THE 2010-2011 FISCAL YEAR, WITH EXPENSES TOTALING \$2,288,950.00, AND INCORPORATING THE “*STAFF GRADE LEVELS, SALARY RANGES, & POSITION CLASSIFICATION SCHEDULE FOR FY2010-2011*” AND THE “*EMPLOYEE COMPENSATION PROGRAM FOR FY2010-2011,*” AS REVIEWED AND RECOMMENDED BY THE *FINANCE & FACILITIES* AND THE *STAFFING & PERSONNEL* COMMITTEES AT THEIR JOINT MEETING ON JUNE 15, 2010. [A copy of the approved FY2010-2011 working budget is appended to these minutes.]

Transfer from Library Fund to Special Reserve Fund: ON A MOTION BY TRUSTEE KLATZCO AND SECONDED BY TRUSTEE BARTLETT, AND WITH ALL SIX TRUSTEES PRESENT VOTING “YES” WHEN THE ROLL WAS CALLED, THE BOARD VOTED TO APPROVE A TRANSFER OF \$250,000 FROM THE LIBRARY FUND TO THE SPECIAL RESERVE FUND, WITH THIS TRANSFER TO BE MADE BEFORE THE CLOSE OF THE 2009-2010 FISCAL YEAR. (This item was also reviewed and recommended by the *Finance & Facilities Committee* at its June 15, 2010 joint meeting with the *Staffing & Personnel Committee*.)

Resolution Regarding Employer Pension Contribution Rates and Contribution Eligibility. ON A MOTION BY TRUSTEE FIELDS AND SECONDED BY TRUSTEE BARTLETT, AND WITH ALL SIX TRUSTEES PRESENT VOTING “YES” WHEN THE ROLL WAS CALLED, THE BOARD APPROVED AND ADOPTED A ***RESOLUTION (NO. 2009/10—5) REGARDING EMPLOYER PENSION CONTRIBUTION RATES AND CONTRIBUTION ELIGIBILITY FOR THE YEAR JULY 1, 2010***

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THROUGH JUNE 30, 2011, AS REVIEWED AND RECOMMENDED BY THE *FINANCE & FACILITIES* AND THE *STAFFING & PERSONNEL* COMMITTEES AT THEIR JOINT MEETING ON JUNE 10, 2010. [Although not appended to these minutes, this Resolution is available for public inspection upon request to the Library Administration Office.]

Resolution Defining Employee Group Insurance Plan Benefits. ON A MOTION BY TRUSTEE BARTLETT AND SECONDED BY TRUSTEE KLATZCO, AND WITH ALL SIX TRUSTEES PRESENT VOTING "YES" WHEN THE ROLL WAS CALLED, THE BOARD APPROVED AND ADOPTED A ***RESOLUTION (NO. 2009/10—6) DEFINING EMPLOYEE GROUP INSURANCE PLAN BENEFITS FOR THE PERIOD JULY 1, 2010 THROUGH JUNE 30, 2011***, AS REVIEWED AND RECOMMENDED BY THE *FINANCE & FACILITIES* AND THE *STAFFING & PERSONNEL* COMMITTEES AT THEIR JOINT MEETING ON JUNE 15, 2010. [Although not appended to these minutes, this Resolution is available for public inspection upon request to the Library Administration Office.]

Proposals from Kelvin Company L.L.C. AS RECOMMENDED BY THE *FINANCE AND FACILITIES COMMITTEE*, AND ON A MOTION BY TRUSTEE KLATZCO AND SECONDED BY TRUSTEE BERGER, AND WITH ALL SIX TRUSTEES PRESENT VOTING "YES" WHEN THE ROLL WAS CALLED, THE BOARD ACCEPTED A PROPOSAL FROM THE KELVIN COMPANY L.L.C. (EVANSTON) TO PROVIDE THE WORK AND MATERIALS NEEDED TO PROVIDE ADDITIONAL PROTECTION FOR THE LIBRARY'S DRIVE-UP BOOK DROP AT THE COST OF \$5,600.00. (This is deemed to be a construction project and is therefore subject to prevailing wage requirements. Copies of the proposals received for the project are available for public inspection upon request to the Library Administration Office.)

AS RECOMMENDED BY THE *FINANCE AND FACILITIES COMMITTEE*, AND ON A MOTION BY TRUSTEE KLATZCO AND SECONDED BY TRUSTEE BARTLETT, AND WITH ALL SIX TRUSTEES PRESENT VOTING "YES" WHEN THE ROLL WAS CALLED, THE BOARD ACCEPTED A PROPOSAL FROM THE KELVIN COMPANY L.L.C. (EVANSTON) TO PROVIDE THE WORK AND MATERIALS NEEDED TO MAKE THE FOLLOWING REPAIRS OUTSIDE THE LIBRARY'S MAIN ENTRANCE: (1) REPLACE A SECTION OF SIDEWALK AT THE COST OF \$900; AND (2) TUCKPOINT, RESTORE, AND ENHANCE A BRICK SUPPORT COLUMN AT THE COST OF \$1,650.

Non-Resident Cards and Fees. As *Library Director Hurwitz* explained in his written report, the Board must annually decide whether to issue non-resident cards during the ensuing 12 months and, if "yes," determine the fee to be charged. That fee must be no less than the amount calculated in accordance with a formula established by the Illinois State Library to insure that non-residents pay no less than what the average resident homeowner is taxed for library service. ON A MOTION BY TRUSTEE KLATZCO AND SECONDED BY TRUSTEE BERGER, AND WITH ALL SIX TRUSTEES PRESENT VOTING "YES" WHEN THE ROLL WAS CALLED, THE BOARD VOTED TO ISSUE NON-RESIDENT CARDS DURING THE 2010-11 FISCAL YEAR AT THE ANNUAL FEE OF \$480 PER FAMILY/HOUSEHOLD, IN ACCORDANCE WITH THE CALCULATION AND RECOMMENDATION PROVIDED BY THE LIBRARY DIRECTOR.

Agreement with the Wellness Insurance Network (WIN). AS RECOMMENDED BY BOTH THE *FINANCE AND FACILITIES COMMITTEE* AND THE *STAFFING AND PERSONNEL COMMITTEE*, AND ON A MOTION BY TRUSTEE BARTLETT AND SECONDED BY TRUSTEE KLATZCO, AND WITH ALL SIX TRUSTEES PRESENT VOTING "YES" WHEN THE ROLL WAS CALLED, THE BOARD VOTED: (1) TO HAVE THE LIBRARY JOIN THE WELLNESS INSURANCE NETWORK (WIN); AND (2) TO APPROVE AND EXECUTE THE REQUIRED MEMBERSHIP AGREEMENT WITH THE NETWORK. (Formerly the North Suburban Library System Group Insurance Cooperative, WIN was reconstituted to become a separate and independent "intergovernmental instrumentality.")

Other New Business: None

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OTHER BUSINESS

Continuing Review of Serving Our Public: Standard for Illinois Public Libraries. See "Library Director's Report" above.

Request on Behalf of Lincolnwood Fest. Staff informed the Board that a request was received to place banners on library grounds promoting this year's Lincolnwood Fest. Two major concerns were raised: (1) the current lack of any Board policy governing the use of the library grounds to promote anything other than library-related events and activities; and (2) whether permitting such use for Lincolnwood Fest would legally obligate the library to do so for a large number of other petitioners. Further complicating the issue is the fact that sign permits must be obtained from the Village of Lincolnwood for the outdoor placement of any such banners. ON A MOTION BY TRUSTEE FIELDS AND SECONDED BY TRUSTEE GIMBEL, THE BOARD VOTED UNANIMOUSLY TO REJECT THIS YEAR'S REQUEST FROM THE LINCOLNWOOD FEST ORGANIZERS. Library Director Hurwitz will contact the library attorney to determine whether a policy can be written that would enable the Board to oblige Lincolnwood Fest in future years "without opening the flood gates" to other petitioners. He will also contact the Village to determine whether or not the sign permit requirements will present any insurmountable complications.

BOARD ACTION CHART

The Board briefly reviewed the updated action chart. The following action item was completed in late-May: *Make certain the library has a sufficient number of blood clean-up and disposal kits as well as adequate instructions and procedures for their use.* Nothing new was added to the chart.

SCHEDULE OF UPCOMING BOARD AND COMMITTEE MEETINGS

The following meeting was confirmed:

Regular Board Meeting	Thursday	July 15, 2010	7:30 p.m.
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No committee meetings were scheduled.

ANNUAL FACILITY WALKTHROUGH

The Board agreed to defer the annual facility walkthrough until the July 15 Board meeting. The walkthrough will take place immediately after the meeting.

ADJOURNMENT.

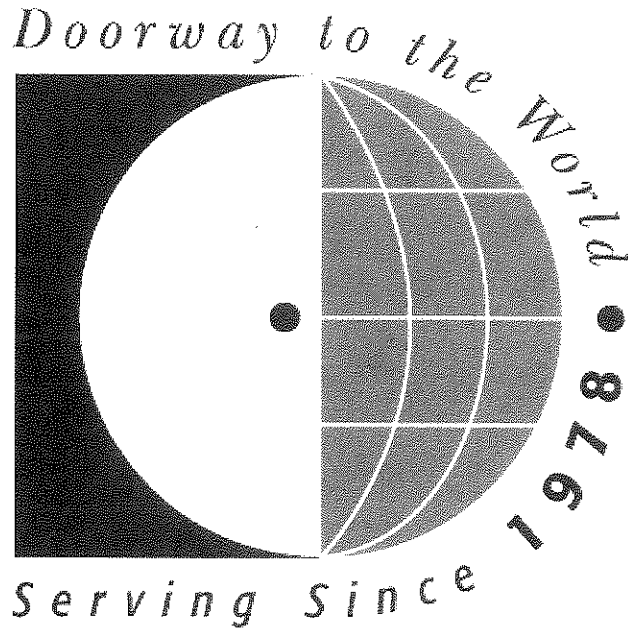
ON A MOTION BY TRUSTEE KLATZCO AND SECONDED BY TRUSTEE BARTLETT, THE MEETING WAS ADJOURNED BY UNANIMOUS CONSENT AT 9:20 P. M.



Charlene Bartlett
Secretary Pro Tempore

APPROVED ON <u>7/15/10</u> INCLUDED IN <u>7/10</u> BOARD PACKET
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**LINCOLNWOOD
P U B L I C
L I B R A R Y
D I S T R I C T**



**FY2010-2011
WORKING BUDGET**

LINCOLNWOOD PUBLIC LIBRARY DISTRICT
LINCOLNWOOD, ILLINOIS

FY2010-2011 Working Budget

LIBRARY FUND [FUND 11]

REVENUES

Acct. No.	Budget Line Descriptor	Amount
	<u>Tax Revenue</u>	
11-30010	Tax Revenue - Cook Current	\$ 857,400
11-30210	Tax Revenue - Cook Advance	913,600
11-30410	Tax Revenue - Cook Prior	18,000
	Subtotal	1,789,000
	<u>Interest</u>	
11-33000	Interest Allocated	10,000
11-33110	Interest - Tax Revenue	200
	Subtotal	10,200
	<u>Other Revenue</u>	
11-35100	Fines	14,500
11-35110	Lost and Paid	2,300
11-35150	Copier and Printer Income	6,600
11-35200	Video Rental Fees	-
11-36050	Gifts	10,000
11-37005	Sale of Furniture, Shelving, Equipment, etc.	100
11-38010	Per Capita Grant	12,600
11-38100	Other Grants	100
11-39010	Miscellaneous Income	1,000
	Subtotal	47,200
TOTAL REVENUES		\$ 1,846,400

LINCOLNWOOD PUBLIC LIBRARY DISTRICT
LINCOLNWOOD, ILLINOIS

FY2010-2011 Working Budget

LIBRARY FUND [FUND 11]

EXPENSES

Acct. No.	Budget Line Descriptor	Amount
<u>Library Materials, Resources, Services & Programs</u>		
11-46001	Books - Adult Circulating	\$ 43,000
11-46002	Books - Adult Reference	6,000
11-46003	Books - Youth & Teen	24,500
11-46011	Audio Visual Materials - Adult	25,000
11-46013	Audio Visual Materials - Youth & Teen	12,500
11-46015	Materials - Staff Purchases	-
11-46050	Computerized Information Resources	64,800
11-46051	Shared Database Resources [CCS]	63,000
11-46060	Periodicals	7,600
11-46071	Library Programs - Adult	7,100
11-46073	Library Programs - Youth & Teen	4,800
11-46075	Youth Summer Reading Program	3,600
11-46099	Miscellaneous Services & Resources	3,000
	Sub Total	<u>264,900</u>
<u>Supplies</u>		
11-46100	Supplies - Office	4,200
11-46110	Supplies - Library Operations	5,800
11-46120	Supplies - Printers & Copiers	5,500
11-46130	Supplies - Library Programs	2,300
11-46140	Supplies - Miscellaneous	2,000
	Sub Total	<u>19,800</u>
<u>Contractual & Other Outside Services</u>		
11-46250	Accounting Services	9,000
11-46310	Legal Services	6,500
11-46315	Pension Consultants	5,800
11-46320	Payroll Services	4,200
11-46350	Graphic Design & Public Information Services	2,500
11-46360	Cataloging Services [OCLC]	3,400
11-46362	Book Processing Services	4,200
11-463__	Interlibrary Delivery Services	13,300
11-46399	Miscellaneous Consultant Services	3,500
	Sub Total	<u>52,400</u>
<u>Miscellaneous Operating Expenses</u>		
11-46400	Insurance -- Building Contents	5,800
11-46410	Telephone Expenses	4,300
11-46420	Postage & Delivery Expenses	4,200
11-46430	Utilities	59,700
11-46440	Computer Support & Maintenance	34,500
11-46450	Office-Copier-AV Equipment Maintenance & Repair	900
	Sub Total	<u>109,400</u>

LINCOLNWOOD PUBLIC LIBRARY DISTRICT
LINCOLNWOOD, ILLINOIS

FY2010-2011 Working Budget

LIBRARY FUND [FUND 11]

EXPENSES [continued]

Acct. No.	Budget Line Descriptor	Amount
<u>Traning, Development, and Recruitment</u>		
11-46501	Staff Development	\$ 13,700
11-46550	Personnel Recruitment	900
11-46590	Trustee Development	2,200
	Sub Total	16,800
<u>Community Information and Relations</u>		
11-46620	Advertizing & Legal Notices	1,600
11-46630	Gateway Newsletter	10,000
11-46640	Printing Costs [excluding Gateway]	100
11-46650	Special Events and Ceremonial Occasions	6,000
11-46660	Community Partnership-Membership Expenses	2,000
11-46665	Development and Fundraising	3,000
	Sub Total	22,700
<u>Salaries and Benefits</u>		
11-47000	Staff Salaries [Excluding Maint-Custodial Staff]	989,200
11-47101	Retirement Plan Contributions	68,900
11-47130	Group Insurance Expenses	89,100
11-47131	Employee Benefits - Other Compensation	3,900
	Sub Total	1,151,100
<u>Capital Equipment Lease & Purchase</u>		
11-47205	Copier Equipment Lease Expenses	7,700
11-47210	Equipment Lease - Other	300
11-47215	Office-AV Equipment & Shelving Purchases	9,000
11-47220	Computer Equipment & Technology Project Purchases	27,000
	Sub Total	44,000
<u>Other Expenses</u>		
11-47400	Miscellaneous Fees & Expenses	1,800
11-47499	Contingencies	2,500
	Sub Total	4,300

TOTAL EXPENSES	\$ 1,685,400
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Excess [Deficiency] of Revenues vs. Expenditures \$ 161,000

11-xxxxx Budgeted Transfers to Special Reserve Fund	\$ -
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LINCOLNWOOD PUBLIC LIBRARY DISTRICT
LINCOLNWOOD, ILLINOIS

FY2010-2011 Working Budget

SPECIAL RESERVE FUND [FUND 71]

REVENUES

Acct. No.	Budget Line Descriptor	Amount
71-36050	Gift Revenue	\$ 1,000
71-38100	Grant Revenue	25,000
	TOTAL REVENUES	\$ 26,000
71-XXXXX	Budgeted Transfers from Library Fund [Fund 11]	-

TOTAL REVENUES AND TRANSFERS	\$ 26,000
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EXPENSES

Acct. No.	Budget Line Descriptor	Amount
71-71500	Special Reserve Expenses-Facility Projects	115,000

TOTAL EXPENSES	\$ 115,000
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Excess [Deficiency] of Revenues vs. Expenditures	\$	(89,000)
Exces [Deficiency] of Revenues + Tranfers vs. Expenditures	\$	(89,000)

LINCOLNWOOD PUBLIC LIBRARY DISTRICT
LINCOLNWOOD, ILLINOIS

FY2010-2011 Working Budget

BOND FUND [FUND 79]

REVENUES

Acct. No.	Budget Line Descriptor	Amount
79-30010	Tax Revenue - Cook Current	\$ 113,500
79-30210	Tax Revenue - Cook Advance	-
79-30410	Tax Revenue - Cook Prior	2,000
79-33110	Interest -Tax Revenue	100

TOTAL REVENUES	\$ 115,600
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EXPENSES

Acct. No.	Budget Line Descriptor	Amount
79-79500	Bond Principal	\$ 254,125
79-79550	Bond Interest	4,125
79-79600	Bond Administration Fees	400

TOTAL EXPENSES	\$ 258,650
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Excess [Deficiency] of Revenues vs. Expenditures	\$ (143,050)
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LINCOLNWOOD PUBLIC LIBRARY DISTRICT
LINCOLNWOOD, ILLINOIS

FY2010-2011 Working Budget

BUILDING MAINTENANCE FUND [FUND 80]

REVENUES

Acct. No.	Budget Line Descriptor	Amount
80-30010	Tax Revenue - Cook Current	\$ 60,100
80-30210	Tax Revenue - Cook Advance	62,800
80-30410	Tax Revenue - Cook Prior	1,100
80-33000	Interest Allocated	800
80-33110	Interest - Tax Revenue	100

TOTAL REVENUES	\$ 124,900
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EXPENSES

Acct. No.	Budget Line Descriptor	Amount
80-87000	Wages -Maintenance & Custodial Staff	\$ 18,000
80-87005	Contractual [Day] Labor	400
80-87006	Contractual Services - Custodial	27,000
80-87010	Maintenance-Custodial Supplies	11,000
80-87025	Building & Building Equipment Maintenance	12,900
80-87030	Grounds Maintenance	20,500
80-87050	Maintenance-Custodial Equipment Leases-Purchase	500
80-87200	Major Repairs & Improvements	24,000
80-87225	Space Rental-Lease	4,300
80-87299	Contingencies	5,000

TOTAL EXPENSES	\$ 123,600
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Excess [Deficiency] of Revenues vs. Expenditures \$ 1,300

LINCOLNWOOD PUBLIC LIBRARY DISTRICT
 LINCOLNWOOD, ILLINOIS

FY2010-2011 Working Budget

FICA FUND [FUND 91]

REVENUES

Acct. No.	Budget Line Descriptor	Amount
91-30010	Tax Revenue - Cook Current	\$ 21,800
91-30210	Tax Revenue - Cook Advance	27,200
91-30410	Tax Revenue - Cook Prior	500
91-33000	Interest Allocated	500
91-33110	Interest -Tax Revenue	100
TOTAL REVENUES		\$ 50,100

EXPENSES

Acct. No.	Budget Line Descriptor	Amount
91-91500	FICA Expense	\$ 80,000
TOTAL EXPENSES		\$ 80,000
Excess [Deficiency] of Revenues vs. Expenditures		\$ (29,900)

LINCOLNWOOD PUBLIC LIBRARY DISTRICT
LINCOLNWOOD, ILLINOIS

FY2010-2011 Working Budget

LIABILITY INSURANCE FUND [FUND 95]

REVENUES

Acct. No.	Budget Line Descriptor	Amount
95-30010	Tax Revenue - Cook Current	\$ 4,300
95-30210	Tax Revenue - Cook Advance	5,900
95-30410	Tax Revenue - Cook Prior	200
95-33000	Interest Allocated	100
95-33110	Interest - Tax Revenue	100
95-39500	Unemployment Compensation Dividend	100
TOTAL REVENUES		\$ 10,700

EXPENSES

Acct. No.	Budget Line Descriptor	Amount
95-95500	Insurance	17,200
TOTAL EXPENSES		\$ 17,200

Excess [Deficiency] of Revenues vs. Expenditures \$ (6,500)

LINCOLNWOOD PUBLIC LIBRARY DISTRICT
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FY2010-2011 Working Budget

AUDIT FUND [FUND 96]

REVENUES

Acct. No.	Budget Line Descriptor	Amount
96-30010	Tax Revenue - Cook Current	1,900
96-30210	Tax Revenue - Cook Advance	2,700
96-30410	Tax Revenue - Cook Prior	100
96-33000	Interest Allocated	100
96-33110	Interest - Tax Revenue	100
TOTAL REVENUES		\$ 4,900

EXPENSES

Acct. No.	Budget Line Descriptor	Amount
96-96500	Audit Fee	9,100
TOTAL EXPENSES		\$ 9,100

Excess [Deficiency] of Revenues vs. Expenditures	\$	(4,200)
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