

**BOARD OF TRUSTEES
LINCOLNWOOD PUBLIC LIBRARY DISTRICT
LINCOLNWOOD, ILLINOIS**

**Regular Board Meeting
Thursday, November 17, 2011
8:00 P.M.***

Board/Conference Room

AGENDA*

CALL TO ORDER

ROLL CALL

CONSENT AGENDA

- Approve **Minutes** of October 20, 2011 Regular Board meeting. (packet: B-1 – B-4)
- Approve **Financial Report** for period ending 10/31/11 (packet: F-1 – F-17)
- Approve **Disbursements** for period 10/1/11 through 10/31/11. (packet: G-1 – G-16)
- Receive **Reports of Standing Committees** (Proceedings of November 15, 2011 joint meeting of the *Finance & Facilities* and *Library Services & Community Services* committees to be reported verbally as they relate to various items of business during course of the Board meeting.)

LIBRARY DIRECTOR'S REPORT Incorporating Department Head Reports and Statistics of Library Use (packet: sections D and DD)

REPORT FROM THE FRIENDS OF THE LIBRARY REPRESENTATIVE (Verbal report to be provided at meeting.)

CORRESPONDENCE AND COMMUNICATIONS (packet : section E)

AUDIENCE TO VISITORS

* The start time for this meeting was changed from 7:30 p.m. to 8:00 p.m. to make it possible for library trustees and key staff to attend the Family Reading Program at School District 74.

All topics on the Agenda are potential Action Items

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UNFINISHED BUSINESS

- Anticipated Proposal from Airoom Re: Changes to Keystone Avenue.
- Implementation of New Salary Grade Levels & Salary Adjustments from Market Benchmarking Compensation Study Presented to Staffing & Personnel Committee on September 20, 2011. (packet: D-1 & S-1—S-6)
- Other Unfinished Business (if any)

NEW BUSINESS

- Approve and Adopt *Ordinance [No. 2011-12/3] Providing for the Levying of Taxes...for the Fiscal Year Beginning July 1, 2011 and Ending June 30, 2012.* (packet: D-1 & S-7—S-12)
- Approve and Adopt *Ordinance [No. 2011-12/4] Amending Plan Providing for Use of Monies that Accumulate in Special Reserve Fund.* (packet: D-1—D-2 & S-13—S-17)
- Appointment of Assistant Director/Head of Community Relations and Administrative Services Nitz-Weiss to Serve as Acting Director Effective January 1, 2012.
- Approve and Adopt *Resolution [No. 2011/12—2] Authorizing and Directing (effective 1/1/12) the Removal of Jack Hurwitz, and the Addition of Julie Anne Nitz-Weiss, As an Authorized Signatory and/or As the Primary Contact at the Library Regarding All Bank Accounts and Various Other Service Providers.* (packet: D-2 & S-18)
- Holiday Gift Checks or Cards (packet: D-2)
- Proposal from Naturescape Design, Inc. for Extending Irrigation System into Raised Beds under Building Overhang along Pratt Avenue. (packet: D-2)
- Other (if any)

OTHER BUSINESS (if any)

BOARD ACTION CHART (packet: section H)

SCHEDULE OF UPCOMING BOARD AND COMMITTEE MEETINGS

ADJOURNMENT

All topics on the Agenda are potential Action Items