

**BOARD OF TRUSTEES
LINCOLNWOOD PUBLIC LIBRARY DISTRICT
LINCOLNWOOD, ILLINOIS**

Regular Board Meeting

**Thursday
November 15, 2007
7:30 P.M.**

Board/Conference Room

AGENDA*

CALL TO ORDER

ROLL CALL

CONSENT AGENDA

- Approve **Minutes** of October 25, 2007 Regular Board Meeting (packet: B-1—B-3)
- Approve **Financial Report** for period ending 10/31/07 (packet: F-1 – F-18)
- Approve **Disbursements** for period 10/1/07 through 10/31/07:
 - From Bank of Lincolnwood NOW account (packet: G-1 — G-19)
 - From Bank of Lincolnwood Special LSTAS Grant account (packet: G-20)
- Receive **Reports of Committees** (No Committee meetings since October Board Meeting)

FY2006-2007 LIBRARY AUDIT

- **Presentation of Audit** by Paul Inserra, McClure, Inserra & Co., Chartered (packet: D-1)
- Motion to **Accept and Approve Audit** (packet: D-1)

LIBRARY DIRECTOR'S REPORT Incorporating Department Head Reports and Statistics of Library Use (packet: entire section D)

REPORT FROM THE FRIENDS OF THE LIBRARY REPRESENTATIVE (Verbal report to be provided at meeting.)

CORRESPONDENCE AND COMMUNICATIONS

AUDIENCE TO VISITORS

All topics on the Agenda are potential Action Items.

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UNFINISHED BUSINESS

- Parking Lot Expansion Project
 - Status Report (packet: D-1)
 - Monument Sign (packet: B-2 & D-1)
 - Delegation of Authority to Make Decisions Regarding the Project if December Board Meeting is Canceled (packet: D-1).
 - Other (if any)
- Technical Services/Circulation Services Area Space Reconfiguration Project (packet: D-1)
- Emergency Contact Information for Trustees (packet: D-1)
- After-School Noise/Behavior in Library
- Other Unfinished Business (if any)

NEW BUSINESS

- Approve and Adopt *Ordinance Providing for the Levying of Taxes...for the Fiscal Year Beginning July 1, 2007 and Ending June 30, 2008 [Ordinance No. 2007-08/3]* (packet: D-1—D-2 & S-1—S-7)
- Motion to **Increase Maximum Annual Employee Deferral for Section 125 Flexible Spending Accounts (FSA)** to \$4,000 from \$3,500.(packet: D-2)
- Awarding **Staff Gift Cards** again this Holiday Season (packet: D-2)
- Allocation this Year for a **Staff Holiday Party** (packet: D- 2)
- Process and Timetable for **Library Director's Performance Evaluation** (packet: D-2)
- Authorization to **Close Library for Staff In-Service Day** on Friday, January 4, 2008 (packet: D-2)
- Other New Business (if any)

OTHER BUSINESS (if any)

- Motion to **Cancel December 2007 Regular Board Meeting** (packet: D-1)
- Motion to **Reschedule Thursday, March 27, 2008 Regular Board Meeting** to Thursday, March 20, 2008 (packet: D-1)

BOARD ACTION CHART (packet: section H)

SCHEDULE OF UPCOMING BOARD AND COMMITTEE MEETINGS

ADJOURNMENT

All topics on the Agenda are potential Action Items.